

Company From
Address line 1
City, State/Province
Phone Number

November 17, 2007

Company To
Address line 1
City, State/Province
Phone Number

Dear Mr. Anonymous Owner

The Department of Homeland Security has adopted [REDACTED], a new regulation mandated by Congress. The regulation is intended to fill the security gap in our country's anti-terrorism efforts by identifying and improving the security of [REDACTED] that are a high level of risk for release, theft, or sabotage.

We have examined your [REDACTED] form as filed with us in March. It appears you are currently storing one or more [REDACTED] identified by the Department of Homeland Security (DHS). The quantity of one or more of the [REDACTED] may exceed the threshold required for your facility to complete and submit a Security Assessment (ABC) Top-Screen.

The ABC Top-Screen is a questionnaire regarding the [REDACTED] manufactured, processed, used, stored at or distributed by each facility. Based on the results of the ABC Top-Screen facilities will be placed in one of four risk based tiers. DHS will require facilities preliminarily placed in Tiers 1-3 to complete an ABC Security Vulnerability Assessment and develop ABC Site Security Plan. The ABC Top-Screen questionnaire, Security Vulnerability Assessment tool, and Site Security Plan template are online tools that DHS will require all regulated facilities to use.

The Top-Screen must be completed online within 60 calendar days of the effective date of the final Appendix [REDACTED] or within 60 days of coming into possession of any such [REDACTED] at the corresponding amount. DHS expects to finalize Appendix [REDACTED] within a few weeks. Failure to complete an ABC Top-Screen within the timeframe provided may result in civil penalties, a Department of Homeland Security audit and inspection, or an order to cease operations.

Facilities should go to <http://www.misc.gov/safety> and follow the registration instructions to access the ABC website. Once DHS validates a facility's registration, DHS will notify the facility about how to access the Top-Screen and other ABC tools. A list of ABC Top-Screen questions and user instructions are also available online at <http://www.misc.gov/other>.

A full text version of the [REDACTED] Final Rule [REDACTED] and Proposed Appendix: [REDACTED] are available online at <http://www.misc.gov/laws>.

Sincerely,

Your Name Here